Minutes of April 5, 2012


Present Alternates: R. Ben-Nun


1. Call to Order: 12:25 P.M., A. McInerney

2. Greetings: A. McInerney

3. Approval of the Agenda: Approved as amended by unanimous voice vote.

4. Approval of Minutes of March 8, 2012: Approved by unanimous voice vote with one abstention (L. Hurley).

5. Action Items:
   a. CAS: Eligibility Criteria to Register for Distance Learning Courses
      i. S. Powers presented the report (see attachment). H. Wach presented the data. The question of who did best in online classes was posed in terms of remedial status first, but the Fall 2009 data showed instead that students in good academic standing passed online classes at a rate of 62%, but those not in good academic standing passed at a rate of 38%. This result was consistent regardless of remedial status. Fall 2011 data show a 65% pass rate for those in good academic standing and a 57% pass rate for those not in good academic standing.
      ii. The motion to accept the report from the Committee on Academic Standing passed unanimously by voice vote.

6. President’s Report: No report

7. Announcements and Reports
   a. Chairperson, Vice-Chairperson, and Faculty Council Chairperson
      i. A. McInerney noted he sent out the March Senate Executive Committee minutes.
ii. T. Warren thanked everyone who helped get the SGA constitution passed. The SGA is hosting a number of events on campus and invited everyone to the Comedy Night tonight in Roscoe Brown and the Oxfam dinner. The Science Fair is today in Meister lobby as well.

iii. M. Pita reported that the Faculty Council discussed Pathways and the revised sexual harassment policy. The next Faculty Council meeting will discuss the policy again and forward input to the Chancellor. The next Faculty Council meeting will also host candidates for upcoming elections to introduce themselves. They are also proposing a change in election procedures so that nominations be made at Senate at one meeting and elections occur at the next Senate meeting, with the Faculty Council meeting in between serving for “meet the candidate” forums.

b. Vice-Presidents and Deans
   i. H. Wach reported that the implementation plan from BCC for pathways was submitted to CUNY and is available through the OSSES Pathways folder. The Sharepoint submission form is also available in that folder. Now the preparation of documentation of different courses for submission is underway. In addition, the review of programs is starting. This work will carry into the summer. By April 1, BCC was also asked to submit a request for funds, which will primarily fund the work faculty will be doing over the summer. Pathways is going to add a new layer to advisement when it begins in Fall 2013. New students will be required to participate in pathways, but for continuing students it will be optional. The Academic Success Center is being reorganized and will become solely a unit of Academic Affairs. Octavio Melendez will be the Director of the Center. Advisement needs to be strengthened; they are looking to build that capacity through the Academic Success Center. H. Wach thanked J. Finkelstein for his efforts over the years in building the center.
   
   ii. M. Coleman reported that we are scheduled to begin the registration and advisement process April 30. SIMS is available again for viewing, but not for updating. After advisement, students will be given a time period to register since CUNY FIRST will only be able to handle a small number of students at a time. Some of the noisiest construction work will be taking place during spring break. There will be additional digging going on next week. Power will be shut down in 6 buildings from 5 PM on Thursday, April 12 through Sunday, April 15. Between now and the end of summer a number of things will be happening: 1) opening of North Instructional Building, 2) moving of the library to the new building, 3) completing as much of the infrastructure project as possible, including all of the required digging, 4) repairing the field, 5) performing the study necessary to determine the problems that need to be fixed to put the pool back in use, 6) repair the plaza in front of Brown Student Center, 7) taking down the buildings on the Patterson lot (across the street) so that receiving can be moved off campus, 9) starting the refurbishment and reconstruction of Snow House (the little white house across the street with the green awning), which will become the home of the Center for Sustainable Energy. Hopefully, when we come back from spring break, the cafeteria will be opened.
   
   iii. P. Barbatis announced that the Men’s Basketball team placed $5^{th}$ in the country. Kimberly Roberts is our new Student Life Specialist, who will be
responsible for the creation of a women’s center among other duties. Commencement is Friday, June 1; to submit an order for regalia you need to send an email by April 23. See the Broadcast for more details.

iv. C. Savage noted that the BCC New Beginnings Gala is May 17 from 6 to 10 at the Bronx Zoo and it will honor the NY Yankees. The tickets are reduced price until May 4th.

8. Pathways (http://www.cuny.edu/pathways): This item was addressed above under IVP Wach’s report.

9. Auxiliary Enterprises: No Report

10. BCC, Inc.: No Report

11. Committee Reports
   a. Academic Standing:
      i. S. Powers presented revisions to 3 sections of the codification (see attachment). These changes include the addition of a statement clarifying how federal, state, and CUNY regulations affect BCC CAS regulations, changes in the procedures for the committee in order to comply with CUNY policy, and changes to comply with CUNY being a non-attendance taking institution.
      ii. S. Powers presented regulations that related to repetition of credit bearing math courses (see attachment). This change streamlines the procedure to repeat a math course.
          1. This item led to a conversation about what grades are accepted by senior colleges for transfer. Usually, they do not accept courses for transfer when the grade is below C, but the Pathways Initiative does not have any policy regarding grades.
   b. Curriculum: No Report
   c. Governance and Elections: F. Moore announced they are seeking nominees for University Faculty Council (1 full-time faculty senator, 2 full-time faculty alternates, and 1 part-time faculty alternate). They do not have enough nominees currently. Self-nominations must be made by email to F. Moore and M. Rogan by April 8.
   d. Instruction and Professional Development: B. Yarmolinsky noted the committee is still discussing its functions and potential changes to those functions.
   e. Space, Facilities, and Physical Plant: L. Montenegro announced that a meeting will be convened after the break.
   f. Student Activities: No Report.
   g. Student Government Association: No Report
   h. University Faculty Senate: H. Skinner noted that the UFS has endorsed the lawsuit by the PSC about the Pathways Initiative. There are still concerns about whether student groups are under any sort of surveillance on CUNY campuses.
   i. University Student Senate: No Report
   j. Vice-Presidents and Deans: A. McInerney had emailed requesting participants for the two searches (Student Development and Institutional Advancement). The deadline is tomorrow to volunteer and there are few volunteers. The positions have been posted and they are closing May 5th.
12. New Business:
   a. M. Coleman announced that they were forced to submit the Tech Fee plan early
      before they had a chance to hold a town hall meeting with the students. The
town hall meeting is scheduled for April 26 during club hours.
   b. A. McInerney encouraged the body to stop by the Science Fair in Meister lobby
      after the meeting.
   c. H. Skinner encouraged the body to participate in the 10K run/5K walk on
      Saturday, May 5. The event raises money for scholarships.

13. Adjournment: 1:36 P.M., A. McInerney

Respectfully Submitted,

Laura C. Broughton, Secretary

Handouts:
- CAS: Eligibility Criteria to Register for Distance Learning Courses
- CAS: Addition and Changes to the Codification of Academic Rules and Regulations:
  Section 1, 2, 9
- CAS: Addition to the Codification of Academic Rules and Regulations: Repetition of
  Credit Bearing Math Course
To: The College Senate
From: The Committee on Academic Standing
Date: First Presentation—March 8, 2012/Second Presentation—April 5, 2012
Addition to the Codification of Academic Rules and Regulations: Eligibility Criteria to Register in Distance Learning Courses

<table>
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<tr>
<th>From</th>
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<tr>
<td></td>
<td>Students registering in online (hybrid, blended, or asynchronous) courses must have a minimum GPA of 2.0.</td>
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**Rationale:** Data for Fall 2009 show a significant disparity in online course pass rates for students in good academic standing vs. students with GPAs below 2.0, regardless of remediation level.

Passed 19-0-1
To: The College Senate  
From: The Committee on Academic Standing  
Date: First Presentation April 5, 2012  
Addition and Changes to the Codification of Academic Rules and Regulations: Section 1, 2, 9

<table>
<thead>
<tr>
<th>From</th>
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<tbody>
<tr>
<td>1.1 Authority of the Committee on Academic Standing</td>
<td>1.1.5 Federal, State and City University of New York Regulations</td>
</tr>
<tr>
<td>Section 1.1.5 is an addition to the Codification</td>
<td>Federal, state and CUNY regulations take precedence over policies set by the Committee on Academic Standing. When, federal, state or CUNY regulations change, the Committee on Academic Standing’s policies and procedures will be adjusted to accurately reflect these new regulations.</td>
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</tbody>
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2. CAS PROCEDURAL MATTERS.  
2.1 Officers of the CAS.  
2.1.3 Recording Secretary.  
Election of a recording secretary for the Committee on Academic Standing shall be conducted each year at the committee’s first regularly scheduled meeting of the Fall semester. The recording secretary shall be elected by a majority of the total membership of the Committee (including vacant seats). It shall be the responsibility of the recording secretary to record the minutes of the CAS and to arrange for their distribution to the College community as outlined in this Section.  
2.2 Communications  
2.2.1 Communications and Correspondence to the CAS.  
All communications and correspondence to the Committee on Academic Standing (CAS) should be addressed to the Registrar as Executive Secretary of the CAS.  
2.2.2 Communications and Correspondence from the CAS.  
All official notification to students pertaining to their academic standing will be done in writing by the Registrar as Executive Secretary of the Committee.
2.2.3 Minutes of the CAS.

Minutes of the proceedings of CAS meetings shall be recorded and distributed to the members of the Committee, and other administrative officials. Copies of the minutes shall be made available to the faculty and students upon request. The minutes of the Committee shall contain a record of the actions of the CAS and only such discussion surrounding those actions specifically requested by a member to be included. The name of the originator of a motion is recorded in the minutes only if requested by the individual making the motion. The number of votes for, against, and abstaining in any action, shall also be recorded in the minutes. The CAS also shall keep a record of the names of the members who voted for, against and abstaining in any action, except when the committee is in "executive session."

2.3 Actions by bodies or individuals other than CAS.

2.3.1 Action of Curriculum Coordinator or Department Chair on behalf of the CAS.

The student's Curriculum Coordinator, or a designated deputy acts on behalf of the student regarding course equivalencies and substitutions by applying to the Chair of the Department in which the required course is given. The Chair’s determination is to be made and communicated to the Registrar and the student. For the specific regulations governing the granting of exemptions, please consult Section 10.8 in this codification.

Any request for an exemption by substitution or equivalency of a course required for a degree must be made by the student in writing to his/her Curriculum Coordinator before the meeting in which the CAS considers the student’s candidacy for graduation.

All students are sent official notification of their Academic Standing at the end of each semester. In addition, they can see their Academic Standing status online.

2.2.3 Minutes of the CAS.

Minutes of the proceedings of CAS meetings shall be recorded and made available distributed to the administration, faculty, students and staff via the Library webpage, members of the Committee, and other administrative officials. Copies of the minutes shall be made available to the faculty and students upon request. The minutes of the Committee shall contain a record of the actions of the CAS, and only such discussion surrounding those actions specifically requested by a member to be included. The name of the originator of a motion is recorded in the minutes only if requested by the individual making the motion. The number of votes for, against, and abstaining in any action shall also be recorded in the minutes. The CAS also shall keep a record of the names of the members who voted for, against and abstaining in any action, except when the committee is in "executive session."

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The student's Curriculum Coordinator, or a designated deputy acts on behalf of the student regarding course equivalencies and substitutions by applying to the Chair of the Department in which the required course is given. The Chair’s determination is to be made and communicated to the Registrar and the student at least three weeks before the semester begins. All such decisions also are to be communicated by the
2.4 Interim Action During Recess of the CAS. (Revisions passed by the Senate in Spring 2006)

2.4.2 Structure of the Executive Committee.

The Executive Committee shall be composed of no less than five members appointed by the Chairperson of the CAS according to the following criteria. Representation in the Executive Committee shall include: the Registrar or designee; the CAS representative of the Office of the Vice President of Academic Affairs or designee; the Appeals Agent (the CAS representative from the Department of Student Development) or designee; and at least two faculty members of the CAS.

2.5 Consulting powers of the CAS.

2.5.1 Decisions on requests for recommendations made by the CAS.

When the CAS refers a matter for recommendation to another person or body, communications of that decision must originate with the CAS. The CAS may make decisions in and of itself, or contingent upon the approval of another person or body when necessary.

2.6 Time limits.

2.6.2 Time limit for action on a Motion.

No vote to approve a change of the Codification shall be taken at the meeting when the motion is introduced, or the next regularly scheduled meeting, but may be taken at any regularly scheduled meeting thereafter. This rule may be waived by a motion to suspend the rules. Such a motion, to pass, requires a two-thirds majority vote of those members present and voting at the meeting during which the motion to suspend rules is made.

Department Chairperson or designee to the Registrar. For the specific regulations governing the granting of exemptions, please consult Section 10.8 in this codification.

Any request for an exemption by substitution or equivalency of a course required for a degree must be made by the student in writing to his/her Curriculum Coordinator before the meeting in which the CAS considers the student’s candidacy for graduation.

2.4 Interim Action During Recess of the CAS. (Revisions passed, approved by the Senate in Spring 2006)

2.4.2 Structure of the Executive Committee. (Approved by the Senate May 2006)

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2.56 Time limits.

2.65.2 Time limit for action on a Motion.
No vote to approve a change of the Codification shall be taken at the meeting when the motion is introduced, or the next regularly scheduled meeting, but may be taken at any regularly scheduled meeting thereafter, provided that departments have had the opportunity to discuss the change prior to the vote being taken. This rule may be waived by a motion to suspend the rules. Such a motion, to pass, requires a two-thirds majority vote of those members present and voting at the meeting during which the motion to suspend rules is made.

9.1 CLASS ATTENDANCE
Class attendance and participation are significant components of the learning process and play a major role in determining overall student academic achievement. Therefore, students are expected to attend and participate in all class sessions in which they are registered. In the event of excessive absences, faculty may lower the grade, request completion of additional assignments, or assign a failing grade (WU or F). Check with your instructor and class syllabus for attendance and lateness policies.

Lateness
Classes begin promptly at the times indicated in the Schedule of Classes. Arrival in class after the scheduled starting time constitutes lateness. Latecomers may, at the discretion of the instructor, incur an
Missed Work
Permission to make up tests or work missed due to student absence is at the discretion of the instructor.

Attendance Guidelines
The chart below will be used for warning notices and as an indicator of excessive absences.

<table>
<thead>
<tr>
<th>Number of Class Hours Per Week</th>
<th>Warning Notice Will Be Sent When Student Has Been Absent For:</th>
<th>Excessively Absent When Student Has Missed:</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 hour</td>
<td>1 hour</td>
<td>3 hours</td>
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<tr>
<td>2 hours</td>
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<td>16 hours</td>
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<tr>
<td>8 hours</td>
<td>8 hours</td>
<td>18 hours</td>
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To: The College Senate  
From: The Committee on Academic Standing  
Date: First Presentation-- April 5, 2012  
Addition to the Codification of Academic Rules and Regulations: Repetition of Credit Bearing Math Course

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<tbody>
<tr>
<td></td>
<td>Students will be allowed, without special departmental permission, to repeat a credit-bearing mathematics course in which they have received a passing grade lower than a C.</td>
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</table>

**Rationale:** Under the new CUNY math proficiency standards, students wishing to transfer to a four-year CUNY college must either have achieved a score of 45/45 on the COMPASS test on entrance, or be proficient prior to entry (via ACT, SAT, Regents, transfer courses, etc.) or must receive a grade of C or higher in a mathematics course bearing 3 or more credits. This proposal is geared toward those curricula which require a single transferable college-level math course (MTH 21, 23, 13, or 30).

**Further Details:** The GPA will reflect the initial passing grade.

**Explanation:** Students are allowed to retest on the COMPASS only if they have already graduated without achieving proficiency. In general, this is more challenging for our students than getting a C in an appropriate course. This can delay their matriculation to a senior CUNY college.

Passed: 14-0-3