1. Call to order: 12:28 pm, Dr. Ruth Bass.
2. Agenda: Motion to move Curriculum Committee report to item #4 approved unanimously, voice vote.
3. Minutes: approved unanimously, voice vote.
4. Curriculum Committee: Proposed Change in Existing Degree Program – Paralegal Studies AAS Degree (see attached). Item will come back to next Senate agenda for action possible.
5. Voting Procedure Recommendations, Howard Wach, Governance and Elections: A discussion on how to design voting procedures within the recommended parameters of the Freedom of Information act included three suggestions: 1) Secret (paper) ballots can be utilized and stored, and individuals may view them by making a formal request (Franklin Moore). 2) The minutes reflect votes via the attendance list (M. Rogan). 3) Votes get processed by a roll call (P. Read) [see attached]. This item will come back to the Senate in March for further discussion after Governance and Elections has examined it further.
6. Announcements/Reports: V.P. Sanchez: a) Enrollment is beyond projections. b) New faculty have been hired in English, Nursing, Physics and Modern Languages. c) Middle-states is underway (due May, 2009). Teresa McManus will head the self study steering committee. d) Mayor Bloomberg announced the $20 million funding of a new program to help community college students to graduate and find jobs. The program – Accelerated Study in Associate Programs (ASAP) includes BCC and will be coordinated on campus by John Davis. Faculty Council, P. Read: The February meeting included discussions on handling disruptive students, course assessment, teaching strategies and student complaint policies. The next meeting is scheduled for March 29, 12 p.m., ME 332. Budget, D. Taylor: a) An underground pipe burst on campus and the central office has provided four temporary boilers to heat the effected buildings. R. Bass: The revised Robert’s Rules are now in use.

Respectfully submitted,
Donna Mangiante, Secretary
a. CAS: 1) Appeals to take CPE for fourth time: carried by voice vote, one abstention. 2) Time limits on appealing grades: carried unanimously by voice vote. 3) CAS codification is on BCC website. (attached)
b. Curriculum Committee: 1) Proposed new degree program: Energy Services Technology A.A.S. Degree: carried unanimously by voice vote. 2) Proposed changed in existing degree programs: Education Associate A.A.S. Degree Program: did not pass, 26-14-1. 3) Proposed changes in existing courses, BIO 46 and BIO 47: passed, two abstentions (T. Chalmers, S. Petrie) [attached].
c. BCC Mission, Goals and Strategic Directions: motion to vote carried unanimously by voice vote. All in attendance voted YES except for A. McInerney, No (attached).

5. President Williams: All are encouraged to attend the Christmas Party on 12/13. A report will be presented at the February 2007 meeting.

6. Faculty Council: Next meeting is scheduled for 2/18/2007.

7. V.P. Coleman: a. Responses to impaired water/heating systems in Colston, Language Hall, Butler, Tech 1 and Havermeyer are in progress. 
   b. Verizon has begun the installation of a new TLS service.

8. Dean Ritze: BCC is participating in a pilot study of the Collegiate Learning Assessment Test. The test is controversial and the methodology is in question. Further discussion will take place.

9. Committee Reports: a. Governance and Elections: The committee is still examining procedures on ballots as they relate to the Perez Decision.
   b. Instruction and Professional Development: Grants will go to President Williams on 12/11. A record number of proposals were submitted. CIPD needs three student representatives.

10. Adjournment: 1:45 p.m., Dr. Ruth Bass.

Respectfully submitted,
Donna Mangiante, Secretary